

## CALL FOR APPLICATIONS: Technical Specialist

### Job/position/grant:

<b>Job reference:</b>	AE2021-0036 ( SRI-Geral - SRI ) INESC TEC - Instituto de Engenharia de Sistemas e Computadores, Tecnologia e Ciência
<b>Job/position/grant:</b>	Technical Specialist
<b>City:</b>	Porto
<b>Research field:</b>	Main: POLITICAL SCIENCES Sub: Governance, Science and society

### Job summary:

**INESC TEC is accepting applications for 1 job in the International Relations; Science Diplomacy.**

<b>Scientific Advisor:</b>	Andreia Passos
<b>Duration of the contract:</b>	from 2021-04-01 to 2022-03-31
<b>Location:</b>	INESC TEC, Porto, Portugal

### Job description:

**Work Area:** International Relations; Science Diplomacy.

**Project overview:** Permanent monitoring of cooperation opportunities at international level, creating periodic newsletters and promoting meetings with internal stakeholders for dissemination; propose and write diversified content for different communication channels, contributing to improve the visibility of the institution's international profile and its initiatives; proactive support to the International Relations Service, namely in establishing institutional contacts with agents (internal and external) relevant to the development of international cooperation relations in S&T, particularly in fields perceived as strategic to the institution; internally identify specific initiatives that may evolve into cooperative relations at the institutional and international levels, indicating overlaps and fostering synergies between the institution's R&D clusters, relating to their international participation; design plans and reports on the institution's internationalization activities; monitor the institution's portfolio of MoUs and international agreements throughout their life cycle; propose and implement procedures, documental models and indicators to support the International Cooperation dimension of the International Relations Service.

**Objectives:** Support in the development of the International Cooperation Area of the International Relations Service, namely in its strategic and advisory component, towards the execution of the listed objectives.

<b>Academic Qualifications:</b>	Degree or Master's Degree in International Relations, Political Science, Science and Technology Management or related areas.
<b>Minimum profile required:</b>	3 years' experience in similar roles; Advanced proficiency in English (spoken and written); Relevant experience in using Microsoft Office applications (Word, Excel, Access, Power Point, etc.).
<b>Preference factors:</b>	Master's Degree; Strong orientation towards technology domains; Professional experience at international level; Proficiency in a second foreign language; Excellent written and verbal communication skills; Knowledge of international protocols.

### Funding Entity:

<b>Type of contract:</b>	Certain Term
The hiring shall be governed by what is stipulated in the legislation in force regarding fixed individual employment contracts and by INESC TEC norms.	

<b>Selection criteria:</b>	The selection of the candidates will be based on the following criteria, in descending order of consideration: a) Relevant Curriculum in the concerned field of this tender b) Proven experience.
<b>Selection Jury:</b>	President of the Jury: Prof. José Manuel Mendonça; Member: Prof. João Claro; Member: Prof. Rui Carlos Oliveira;
<b>Notification of results:</b>	The results of the selection process will be sent to the interested by electronic mail.
<b>Application period:</b>	From 2021-02-10 to 2021-02-26
<b>Application submission:</b>	Electronic form filling in <a href="http://www.inesctec.pt">www.inesctec.pt</a> in the section <a href="#">Work with Us</a>